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Media Release

FOR IMMEDIATE RELEASE

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The Ohio State University Office of Continuing Education (CEd) Enrolls for Spring Business and Communication and Personal Enrichment Courses

COLUMBUS, Ohio, February 11 — The Ohio State University Office of Continuing Education (CEd) opens spring quarter noncredit personal and professional development courses designed for the convenience of working adults.

- WHAT:** Business and communication class topics include:
- Starting a Small Business, Making a Critical Difference with Successful Coaching, Supervision and Management, Marketing for Small Business, Introduction to Strategic Planning, Affecting Positive Change, Building and Facilitating High Performance Teams
 - Accounting for Nonfinancial Supervisors and Managers, Investing in Stocks
 - Effective Public Speaking, Grammar Refresher, Designing for Print

- Personal enrichment courses include:
- Digital Photography Basics for the Point-and-shoot Digital Camera User
 - Beginning Adobe® Photoshop® Elements 4.0

- New courses include:
- Preparing for Divorce
 - Lawyers and the Law 101

WHEN: Register now for classes beginning March 31, 2008.

WHERE: The Ohio State University Office of Continuing Education, West Campus

Courses are priced from \$105-\$213. A parking pass is included, and ample parking is available. For more information, including detailed course descriptions, visit ced.osu.edu and click on "On-campus Noncredit Courses," or contact Kemba Nzinga in the Office of Continuing Education at (614) 292-8571.

The Ohio State University Office of Continuing Education provides credit and noncredit programs for students with nontraditional needs.

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